

.Theater Facility Rental Rules & Regulations

- No food or drink (except water) is allowed in theater, classrooms, or adjoining spaces at any time – no exceptions.
- Stage equipment will NOT be available unless specifically requested on your permit application. The school will provide the necessary personnel to operate this equipment if it is to be used and the facility renter will be charged for the personnel.
- Sound Booth and lighting usage requires a district theater AV technician to operate. This must be on your approved permit and the district personnel will have an additional charge.
- No third party employees/service companies may be used unless cleared with the Facility Department, approved on the Facility Rental Permit and a COI is obtained.
- Approved rental permits for events, presentations, rehearsals and/or production arrangements are binding and may only be modified at District's discretion. See Changes in Reservations.
- All theater hallways, doorways, and exits must remain free of equipment and debris at all times to ensure safety of users, audiences, and District staff.
- A Site Walk will be required prior to your event being activated.
- No Fog Machines are allowed at any time.
- Drone Equipment is not allowed at any time.
- Any additional equipment or structures being brought in must have prior approval from the facility rental representative.
- Please contact the Facility Rental Representative with any questions.